

New Year CHECKLIST

Get your phone ringing this new year by adding or updating your phone number in these key places.



- Buy your toll-free number
- Update your Google Business Profile
- Update Bing Places
- Update your website
- Update your voicemail
- Update your email signature
- Update your social media profiles and create a post sharing your new number
- Update any online listings where you share your contact info
- Order updated business cards
- Update your sales and marketing materials
- Send an email to your current customers announcing your new number